

GENERAL CONDITIONS OF SALE

1/ REGISTRATION

Registration will be fully taken into account when paid for by:

- Secure credit card,
- Cheque
- Bank transfer (Please note that all bank fees are to be paid by participants)
- Purchase order form is sent by the entity responsible for the payment (society/university/association.)

2/REGISTRATION CANCELLATION

In order to cancel a booking, you must send a written form to:

mlaure.clause@nancy-tourisme.fr

If you cancel before **23rd May 2017** you will be fully refunded, except for the amount of **80 €** which corresponds to the administrative fees.

Past this date you will not be refunded unless the booking is cancelled due to justified exceptional circumstances.

3/HOTEL BOOKING

You should book your accommodation latest **3 weeks before the congress (before 2nd June 2017)**.

Please note Nancy will welcome at those dates several congresses or sports events

All accommodation requests must be accompanied by a bank guarantee (pre-authorization for the first night via our secure payment system PAYBOX, which will be debited only in the event of a no-show).

The full amount of your accommodation is to be paid directly to the hotel on your arrival.

4/CANCELLATION OF HOTEL BOOKING

In order to cancel accommodation booking, you must send a written form to:

mlaure.clause@nancy-tourisme.fr

The general conditions of sale which apply within the framework of a booking cancellation depend of every hotel owner and are reminded to the customer during his reservation.